

# INCOME POLICY

Policy nr 14  
of

**17Billion**

[See also Policy 13 – Donation Refund Policy]

## Policy

### General

Income may be derived from all legal sources. Income from unacceptable sources will be refunded if that is possible: see Policy 13 - Donation Refund Policy.

### Income from Legacies and Donations

A legacy or donation received *of up to and including* £5000 shall be credited either to Income from Legacies Account or Income from Donations Account in the Accounts as applicable, and in either case the amount will be available for general expenses.

A legacy or donation *exceeding* £5000 shall be credited to Investment Fund Account in the Accounts and debited to Bank Account in the Accounts if received in cash, or debited to Investment Fund Assets if received in equities, bonds or other instruments.

Normally where the legacy or donation was received in cash and *exceeded* £5000, the amount must be converted and invested in instruments quoted on the London Stock Exchange and be held in the balance sheet account entitled Investment Fund Assets. The equivalent credit entry shall be to Investment Fund if it is not already credited there.

Exceptions to this rule are where the donor (or Executor of the will if it is a legacy) has donated specifically for a named ring-fenced purpose, such as for a project in a particular country, or has specified that the donation may be used for general expenditure. These conditions will be honoured where practicable.

### Investment Fund Assets, Investment Fund and Investment Fund Income

The purposes of the Investment Fund are to protect against income being rashly or immediately spent; to build up assets over time; to dedicate larger donations (currently above £5000) to future operational activities rather than to current year activities. Donors may however specifically request that their donation should be spent on a

particular activity including a current year activity in which case this request will be honoured if practicable. Such conditional donation is described as 'Ring fenced'.

Reconciliation of debit and credit balances. The debit balance in the Investment Fund Assets Account shall represent investments held in the account 'at cost' meaning their approximate value at time of receipt. The credit balance in the Investment Fund Account should display the same account balance as they represent the same collection of assets. The assets may be re-valued from time to time if deemed expedient, based on valuations in the financial press such as The Financial Times.

Some of the investments will generate dividends and these will be received as cash to Bank Account, or in an account held with a stockbroker such as Hargreaves Lansdown. This will be recorded as Investment Fund Income, which is available for general expenditure.

March 2021  
end